

Angelina Fusitua

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Education

Master of Science in Higher Education & Student Affairs Administration
SUNY Buffalo State University (*Expected Graduation: May 2027*)

Bachelor of Science in Human Development and Family Science
University of Arizona, Minor: Theatre Arts (*Graduated June 2025*)

Higher Education Experience

Graduate Student Program Coordinator

December 2025–Present || SUNY Buffalo State University - HESAA Department

- Plan essential HESAA department socials for 50+ current and alumni students, such as Welcome Back Bash, Spring Social, and Farewell Fair
- Coordinate HESAA Spring Banquet to celebrate the end of the academic year and celebrate our graduating seniors, which annually welcomes 100+ current students, alumni, and faculty
- Increase social engagement with the community through social media, website creation, and other marketing needs
- Assist with recruitment and outreach to potential future graduate students to join the program

Assistant Complex Director

July 2025–Present || SUNY Buffalo State University - Residential Life

- Supervise and support 6 Community Assistants by holding biweekly 1:1s, purchasing necessary programming materials, and completing necessary administrative tasks
 - Co-advise Residence Hall Association (Currently in Recruitment Phase)
 - Collaborate with Residence Life Professional staff to lead Student Staff Trainings for 70+ student staff members and serve in an emergency intervention 24 hour on-call rotation
 - Facilitate monthly programs to engage with on-campus residents and gain their perspectives on the university and living on-campus with an average attendance of 100+ residents
 - Foster a welcoming and safe environment for a diverse student population of approximately 1,800 on-campus residents obtaining an education in an urban setting
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Undergraduate Experience

Resident Assistant - Hall Council Mentor

August 2024–May 2025 || University of Arizona - Housing and Residential Life

- Served as a resource and advocate for residents by upholding policy, ensuring the building is safe and engaging
- Led the facilitation of monthly program planning centered around the Wildcat Living Pillars of connection, responsibility, cultural understanding, and personal growth

- Collaborated with the building staff to plan the dorm's annual program, serving as a member of the production committee
- Served on the Hall Council Committee and act as a mentor to the Hall Council board of 7 residents

FORCE Lead Intern for Administration

August 2024–May 2025 || University of Arizona - Feminist Organized to Create, Resist, and Empower

- Facilitated programs that average a total over 300+ people that attend annually that educate and connect people with health information and resources
- Monitored and stock the Feminist Pharmacy with products that supports over 3000 unique students with free menstrual and safe-sex products
- Co-chaired the Merchandise and Food committee for the annual feminist festival that had over 250 attendees

Desk Operations Assistant

January 2023–May 2025 || University of Arizona - Housing and Residential Life

- Performed administrative tasks involving organizing the front desk area, answering phone calls, and logging packages; utilizing Starrez for majority of these tasks
- Welcomed residents and visitors into the building
- Performed safety protocols in emergencies such as fire evacuations and lockdowns

Front Desk Assistant - Lead for Administration

January 2022–July 2024 || University of Arizona - Women and Gender Resource Center

- Fostered a positive, welcoming space for over 12000 student visitors and the Tucson community by helping them find resources to advocate for their health and education
- Provided assistance in leading programs in the center, each program averaging over 50 attendees
- Lead newsletter editor for our listserv with over 4000 subscribers
- Managed the center's Outlook email, calendar, and center reservation
- Designed graphics that are shared on the center's Instagram with over 2542 followers

Leadership Experience

Associate Director for Administration and Finance

June 2024–May 2025 || Intermountain Affiliate for College and University Residence Halls

- Created and updated the regional budget of \$24,000, tracking revenue and expenses
- Maintained record of receipts and invoicing as needed
- Oversaw the regional policy book, updating as necessary for passed legislation
- Acted as a resource for affiliated institutions asynchronously, via Zoom, and during in-person regional conferences which average around 300 attendees per conference
- Chaired the Policy Review Committee of 5 members overseeing the creation and execution of regional legislation pieces

Coordinating Officer for Marketing and Technology

May 2023–May 2024 || Intermountain Affiliate for College and University Residence Halls

- Create, maintain, and organize the Regional Board of Directors' resource drive via Google Drive
- Create and update regional websites using Wix to ensure accessibility of resources and information

- Design, order, and sell merchandise for the region where over \$1,500 was made in profit
 - Oversee and run the region's social media accounts with over 1,000 followers, such as Instagram, Facebook, etc.
 - Design, create, and send out regional correspondence via the regional newsletter which goes out to the listserv of 500+ people
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Trainings & Certifications

- Mental Health First Aid (MHFA)
 - Best Self, Buffalo, NY – 2026
 - FERPA Certification
 - Buffalo State University – 2025
 - Mandated Reported
 - Buffalo State University – 2025
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Skills and Abilities

- Program Management
 - Program Coordinating
 - Budget Management
 - Detail oriented
- Collaboration
 - Conflict Resolution
 - Facilitation of Meetings
 - Leadership
- Software/Technology
 - Graphic Design
 - Canva
 - Adobe Products
 - Microsoft Office
 - Maxient
 - StarRez
 - ERezLife
 - Advocate